



Bluefins Registration 2016-2017

General information

Fees Description

- Swim fees cover all expenses related to the swimmer (affiliation fees, swim time and coaching)
- Meet fees cover local and any away meet entry fees
- Non-refundable registration fee of 120\$
- Fundraising fee of 150\$ per family. (*fee per family to assist the club in the purchase of equipment to host meets as well as sustain the business of running the club*)

Returning member's registrations must be in by **July 29, 2016**. The registration fee is non-refundable. **Please register on time as we are not guaranteeing spots after this date for returning swimmers.**

Please note that group placements are subject to change in the first two weeks of training based upon the head coach evaluation. The enclosed training schedule is tentative and is subject to change. Final training programs will be published in September 2016.

Print the 2016-2017 Registration Form and return along with **Bluefins Agreement, Code of Conduct – Parent, & Code of Conduct - Swimmer** no later than **July 29, 2016** with your postdated cheques for all 2016-2017 fees to the registrar at the following address:

Caroline Bonin,
87 Iberville,
NDIP, Québec
J7V 9L8

All cheques are payable to: BEACONSFIELD BLUEFINS

Refund Policy *PLEASE READ CAREFULLY*****

A written notice must be given to the registrar 10 days prior to the date of the swimmer's departure.

Date of departure prior to October 31st, 2016: Swim Fees refund for departures prior to this date will be 60% of the September 1st swim fees. Meet Fees (minus any meet fees incurred) and February 1st 2017 swim fees cheques will be returned. Fundraising fee will be refunded only if no other family member swims with the club.

Date of departure between October 31st, 2016 and December 31st, 2016: The February 1st 2017 swim fees cheque will be returned. Meet Fees (minus any meet fees incurred) will be returned. Fundraising fee is no longer refunded.

Date of departure after December 31st, 2016: No refunds will be made after December 31st, 2016. No pro-rata refunds will be applied. Only Meet Fees (minus any meet fees incurred) will be returned.

Refunds will be issued only for swimmers leaving the club as per above. No refunds will be issued for equipment orders. No refunds will be issued for missed training sessions throughout the season. No refunds will be issued for missed meets.

NSF Cheques

All NSF cheques must be replaced IN CASH to the treasurer immediately and include a \$10 surcharge per cheque. As per the club bylaws “All members who have not paid their dues by the dates stipulated may be suspended from all club activities until all payment is received. If not paid up within 30 days, the Board of Directors may cancel their membership.” For further information please contact the Bluefins

Treasurer at: treasurer@bluefins.ca

Mid Season Registration

New Registration- if space allows we welcome new swimmers mid-season. Swim fees and meet fees will be prorated on a weekly basis. Registration will be charged in full. Fundraising fee will be charged in full prior to December 31st and 50% after December 31st.

Changes in group placements – This is done by the recommendation of the Head Coach and these changes are subject to an adjustment in swim fees and meet fees.

Volunteer Policy

The Beaconsfield Bluefins Swim Club is a private club run by a committee of volunteer parents. To fulfill our obligation to our affiliates and help run the club efficiently, there is a **responsibility and expectation** that parents from each family help as an official **and** on one of our sub-committees listed below.

Swim Meets

- Set-ups at Beaconsfield
- Hospitality at Beaconsfield
- Officials at home
- Officials at away meets

Social events

- Christmas Party
- Year-end BBQ & Awards (June)

Corporate Sponsorship

Fundraising events

- Raffle
- Swim-a-thon

Programs 2016/2017

Junior Fins

This program is designed to introduce developing swimmers to competitive swimming. Swimmers will have an opportunity to compete in Lac St Louis regional meets.

Junior Fins 1: 8 years and under

Junior Fins 2: 8/9 years and older with Knowledge of Free and Back crawl

Junior Fins 3: 10 years and older with Knowledge of Free and Back crawl

Level 1A – 8/9 years and under

This program is aimed at the novice swimmer under the age of 9 years with a strong knowledge of the 4 strokes or competitive experience. The focus is on stroke development. Swimmers will compete at the regional and at the provincial development level.

Level 1B – 8/9 years and under

This program is aimed at the novice swimmer under the age of 8 years with little or no competitive experience. The focus is skill and stroke development. Swimmers will compete at the regional level.

Level 2A – 9 to 11 years

This program is for swimmers between the ages of 9-11 years with previous experience who have or are close to the Provincial Development time standard. Swimmers are expected to attend 70% of practices and compete at the appropriate level.

Level 2B – 9 to 11 years

This program is for novice swimmers between the ages of 9-11 years who have knowledge of the four strokes. Swimmers are encouraged to attend the majority of practices and compete at the appropriate level.

Level 3A – 11 to 13 years

This program is for swimmers between the ages of 11-13 years who have some swimming experience. Swimmers must have the Provincial AA time standard and working on or close to the AAA time standard. Swimmers are expected to attend 80% of practices and compete at the appropriate level.

Level 3B – 11 to 13 years

This program is designed for swimmers between the ages of 11-13 years who have minimally a Provincial Development time standard and wish to swim in a reduced program. Swimmers are expected to attend 70% of practices and are encouraged to compete at the appropriate level.

Level 4B – 13 to 16 years

This program is designed for swimmers between the ages of 13-16 years who have minimally a Provincial Development time standard and wish to swim in a reduced program. Swimmers are expected to attend 70% of practices and are encouraged to compete at the appropriate level.

Level 4A - 12 to 15 years

This level is for experienced swimmers aged 12-15 who have attained a minimum of Provincial AA time standard and working on or close to the Provincial AAA time standard. Swimmers will be expected to attend 80% of practices and compete at the Provincial levels.

Senior – 14 years and over

This program is for swimmers 14 years of age who have attained a minimum of Provincial AA time standards and who demonstrate a level of commitment and ability that merits their selection by the head coach. Swimmers are expected to attend 85% of practices and compete at the highest level as per their stage of development.

<p>All JUNIOR FINS</p> <p>Non –refundable fee with registration \$120</p> <p>Fundraising fee: September 1, 2016 \$150</p> <p>JUNIOR FINS 1 Swim fees for 2016-17: September 1, 2016 \$275 February 1, 2017 \$275 Total swim fees \$550</p> <p>Meet fees: November 1, 2016 \$60 February 1, 2017 \$60</p>	<p>JUNIOR FINS 2 Swim fees for 2016-17: September 1, 2016 \$275 February 1, 2017 \$275 Total swim fees \$550</p> <p>Meet fees: November 1, 2016 \$60 February 1, 2017 \$60</p> <p>JUNIOR FINS 3 Swim fees for 2016-17: September 1, 2016 \$300 February 1, 2017 \$300 Total swim fees \$600</p> <p>Meet fees: November 1, 2016 \$60 February 1, 2017 \$60</p>	<p>1A Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$400 February 1, 2017 \$400 Total swim fees \$800</p> <p>Meet fees: November 1, 2016 \$115 February 1, 2017 \$115</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>1B Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$350 February 1, 2017 \$350 Total swim fees \$700</p> <p>Meet fees: November 1, 2016 \$60 February 1, 2017 \$60</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>2A Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$435 February 1, 2017 \$435 Total swim fees \$870</p> <p>Meet fees: November 1, 2016 \$150 February 1, 2017 \$150</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>FUNDRAISING FEES ARE PER FAMILY...PLEASE INCLUDE WITH YOUR OLDEST SWIMMER'S FEE PAYMENTS</p>
<p>2B Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$425 February 1, 2017 \$425 Total swim fees \$850</p> <p>Meet fees: November 1, 2016 \$100 February 1, 2017 \$100</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>3A Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$585 February 1, 2017 \$585 Total swim fees \$1170</p> <p>Meet fees: November 1, 2016 \$215 February 1, 2017 \$215</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>3B Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$435 February 1, 2017 \$435 Total swim fees \$870</p> <p>Meet fees: November 1, 2016 \$120 February 1, 2017 \$120</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>4A Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$665 February 1, 2017 \$665 Total swim fees \$1330</p> <p>Meet fees: November 1, 2016 \$215 February 1, 2017 \$215</p> <p>Fundraising fee: September 1, 2016 \$150</p>	<p>4B Non –refundable fee with registration \$120</p> <p>Swim fees for 2016-17: September 1, 2016 \$435 February 1, 2017 \$435 Total swim fees \$870</p> <p>Meet fees: November 1, 2016 \$120 February 1, 2017 \$120</p> <p>Fundraising fee: September 1, 2016 \$150</p>	

Tentative Training Schedule 2016-2017



	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Senior	16:00-18:00	5:30-7:00AM 16:00-17:30 17:30-18:30 Gym	16:00-18:00	5:30-7:00am 16:00-17:30 17:30-18:30 Gym	16:00-18:00	6:00-8:00am 8:00-9:00am Gym	17
4A	17:30-18:00 Gym 18:00-20:00	17:30-18:00 Gym 18:00-19:30	17:30-18:00 Gym 18:00-20:00	5:30-7:00am 17:30-18:00 Gym 18:00-19:30	16:00-18:00	6:00-7:30am	14
4B	17:30-18:00 Gym 18:00-19:30	OFF	17:30-18:00 Gym 18:00-19:30	OFF	17:30-18:00 Gym 18:00-19:30	7:30-9:00am	7.5
3A	17:30-18:00 Gym 18:00-20:00	17:30-19:00	OFF	17:30-19:00	17:30-18:00 Gym 18:00-20:00	6:00-7:30am	9.5
3B	17:30-18:00 Gym 18:00-19:30	OFF	17:30-18:00 Gym 18:00-19:30	OFF	17:30-18:00 Gym 18:00-19:30	7:30-9:00am	7.5
2A	19:00-20:00	17:30-18:00 Gym 18:00-19:30	OFF	18:00-19:30	18:00-18:30 Gym 18:30-20:00	7:30-9:00am	8
2B	OFF	17:30-18:00 Gym 18:00-19:30	18:00-19:30	17:30-18:00 Gym 18:00-19:30	OFF	7:30-9:00am	7
1A	18:00-19:00	OFF	18:00-19:00	OFF	18:00-18:30 Gym 18:30-19:30	8:00-9:00	4.5
1B	OFF	18:00-19:00	OFF	18:00-18:30 Gym 18:30-19:30	OFF	8:00-9:00am	3.5
JR FINS 3	OFF	17:00-17:30 Gym 17:30-18:00	OFF	17:00-17:30 Gym 17:30-18:00	18:00-18:30	OFF	3
JR FINS 2	OFF	17:00-17:30 Gym 17:30-18:00	OFF	17:00-17:30 Gym 17:30-18:00	OFF	OFF	2
JR FINS 1	OFF	17:00-17:30 Gym 17:30-18:00	OFF	17:00-17:30 Gym 17:30-18:00	OFF	OFF	2



Bluefins Agreement Form- Please read and sign the following:

Registration Information:

- Swim fees cover all expenses related the swimmer (affiliation fees, swim time and coaching)
- Meet fees cover local and away meets.
- Group placement is subject to change based upon the head coach evaluation in the first two weeks of training. The attached training schedule is tentative and will be finalized in September.
- Incomplete Registration Package will deem the swimmer to be NOT REGISTERED.
 - Registration fee
 - Swim fees
 - Meet fees
 - Fundraising fee
 - All forms in the Registration Package (**Registration, Agreement, Code of Conduct – Parent, & Code of Conduct - Swimmer**)
- For Competitions:
 - Bluefins track suits are mandatory for 3A, 4A and Elite
 - Bluefins T-shirt, cap and bathing suit are mandatory for all club members (racing suits are permitted).

Refund Policy

Refunds will be issued only for swimmers leaving the club as per the Refund Policy. No refunds will be issued for equipment orders. No refunds will be issued for missed training sessions throughout the season. No refunds will be issued for missed meets.

Meet fees

The swimmers will be registered to a specific swim meet only if the parents replied YES to the meet invitation sent by the Bluefins Admin. All unused amounts will be carried over to the following season at the end of the swimming year. The unused portion will be refunded in the event that the swimmer is not returning or upon request after the last meet of the season. Meet Fees set at the beginning of the season are estimates and are subject to change. If the swimmer incurs more swim fees than initially charged, these fees are due by June 15th 2017.

NSF Cheques

All NSF cheques must be replaced IN CASH to the treasurer immediately and include a \$10 surcharge per cheque. As per the club bylaws “All members who have not paid their dues by the dates stipulated may be suspended from all club activities until all payment is received. If not paid up within 30 days, the Board of Directors may cancel their membership.”

- I have read and understand the above information as well as the Club information on the website.
- I agree to provide the Club with postdated cheques for the fees indicated.
- I understand that it is my obligation as a parent of a swimmer to volunteer for at least two of the duties indicated on page 2 of the registration package.

Name : _____

Signature _____ Date: _____

Bluefins Code of Conduct for Parents

Swimming is a tough and challenging sport. Respect all those involved: they help your child become a better swimmer and competitor!

This document sets down the conduct expected of all parents within the Bluefins Swim Club.

Parents are expected to:

1. Complete and return the Medical information form as requested by the club, and detail any health conditions/concerns relevant to your child on the consent form. Any changes in the state of your child's health should be reported to the coach prior to the coaching sessions.
2. Ensure the club has up to date contact details for you and any alternative person.
3. Drop off and pick up your child punctually to and from practices/swim meets.
4. Ensure your child is properly and adequately attired for practices/swim meets including all required equipment, caps, goggles, training aids etc.
5. Inform the Coach before a session if your child is to be collected early from practices/ swim meets and if so, by whom.
6. Encourage your child to obey rules, enjoy their sport in a friendly, safe and respectful environment and teach them that they can only do their best.
7. Please leave the training of your child to their coach.
8. Behave responsibly as a spectator at practices/swim meets and treat swimmers, coaches, board members, volunteers and parents of yours and others clubs with respect as well as City of Beaconsfield property.
9. Ensure you do not use inappropriate language within the club environment in training or at swim meets.
10. Show appreciation and support for your child and all the team members.
11. Ensure your child's needs are met in terms of nutritional needs and that they have enough sleep and listen to advice given from the club coach on these matters.
12. If I have questions or concerns with respect to my child's swim program, contact your child's coach directly. Any further concerns should be directed to the Head Coach. If your concern is still not resolved, contact the Board of Directors.

As a parent I agree to:

- Provide a model of good sports behaviour for all swimmers.
- Be welcoming to all new swimmers and their parents.
- Be prepared to help either as an official or on one of our committees, i.e. Communications, Fundraising, Hospitality, Social Events, Sponsorship, etc. in order maintain fees at the current structure and help run the club efficiently.
- Read the Club emails to keep up to date with important information about forthcoming events and changes to training times.
- Pay swim fees, meet fees and all other payments at the required time.

The parent has a right to:

Make a complaint to the club if they feel the club or a member of the club is not acting appropriate to the Bluefins/club rules and regulations.

Sanctions

Disregarding the Code of Conduct may result in suspension from training and / or meet participation at the discretion of the coaching staff. There will be no adjustment of fees for any loss of training / meet time as a result of a swimmer's infraction of the Code of Conduct. In extreme situations, and when agreed to by both the coaching staff and the Bluefins Board of Directors, termination of membership may apply.

I agree to abide by the Bluefins Code of Conduct and understand that if there is a problem, appropriate action will be taken as detailed in the disciplinary procedure.

Name _____

Signed _____ Date _____

Bluefins Code of Conduct for Swimmers

Swimming is a tough and challenging sport, respect all those involved, they help you to become a better swimmer and competitor!

This document sets down the conduct expected of all swimmers within the Bluefins Swim Club.

General Behaviour

1. Bluefins athletes must demonstrate respect for teammates, coaches, parents, competitors, officials, meet volunteers, the general public, and City of Beaconsfield property at all times.
2. Treat everyone equally and never discriminate against another person associated with the Bluefins on any grounds including that of age, sexual orientation, ethnic origin or nationality.
3. The use of inappropriate or abusive language, bullying, harassment, or physical violence will not be tolerated and could result in action being taken.
4. Display a high standard of behaviour at all times at practices/swim meets. Always report any poor behaviour by others to an appropriate club officer or coach.
5. Recognise and celebrate the good performance and success of fellow club and team members.
6. Make your coach aware if you have difficulties in attending practices.
7. Arrive in good time on poolside before practices start. If you arrive late, report to your coach before entering the pool. If you need to leave the pool for any reason during practice, inform your coach before doing so.
8. Ensure you are correctly attired and have all your equipment with you i.e. caps, goggles, training aids.
9. Think about what you are doing during training and if you have any problems, discuss them with your coach at the appropriate time.

Competition

1. At competitions, always behave in a manner that shows respect to your club coach, team mates and the members of all competing clubs.
2. The Code of conduct applies when visiting other club facilities, hotels, restaurants, and while travelling in whatever mode of transportation has been selected. Bluefin athletes are not allowed to leave any club facility, hotel, restaurant, etc. without being accompanied by a coach, parent or chaperone, or without specific permission.
3. Any athlete willfully causing property damage will be responsible to pay for the full cost of repair and / or replacement.
4. In addition to the general Code of Conduct, the Club maintains a supplemental 'Travel Code of Conduct' that shall be in force at all travel meets.
5. You must wear appropriate swimwear, t-shirts and caps as set out by the club.
6. Report to the coaches poolside on your arrival. Be part of the Team. Stay with the team on poolside. If you leave poolside for any reason, inform and if required, get the consent of the coach before doing so.
7. After the race, report back to your coach for feedback.
8. Support your teammates. Everyone likes to be supported and they will be supporting you.

Other important information:

1. If you are currently on medication you should have recorded this information on your Medical information form and have sent this on to the Bluefins. If you take any additional medication during the year you should notify your coach.
2. If you are suffering from an injury that will prevent you from fully participating in training you should notify your coach immediately and work with them to devise a timetable of recovery.

Sanctions

Disregarding the Code of Conduct may result in suspension from training and / or meet participation at the discretion of the coaching staff. There will be no adjustment of fees for any loss of training / meet time as a result of a swimmer's infraction of the Code of Conduct. In extreme situations, and when agreed to by both the coaching staff and the Bluefins Board of Directors, termination of membership may apply.

I/We agree to abide by the Bluefins Code of Conduct and understand that if there is a problem, appropriate actions will be taken as detailed in the disciplinary procedure.

Swimmer's Name _____

Swimmer's Signature _____ Date _____

Parent's Signature (if under 16) _____ Date _____



DID YOU REMEMBER???

- Non –refundable deposit with registration
- Fundraising fee
- Swim fees cheques:
 - September 1, 2016
 - February 1, 2017
- Meet fees cheques
 - November 1, 2016
 - February 1, 2017
- Registration form
- Agreement form
- Code of Conduct – Parent
- Code of Conduct – Swimmer



Beaconsfield Bluefins Swim Club
Le club de natation Bluefins de Beaconsfield

Group/Groupe _____

Registration form / Formulaire d'inscription Year / Année _____

Last Name / Nom: _____ First Name / Prénom : _____

Date of Birth / Date de naissance (DD/MM/YYYY): ____/____/____

Gender / Sex: M F

Medicare Card / # Assurance Maladie: _____ Expiry date / Date Expiration: _____

Address / Adresse: _____ City / Ville: _____

Postal Code / Code Postal: _____

Mother/ Mère

Father / Père

Name / Nom : _____

Name / Nom : _____

E-mail / Courriel : _____

E-mail / Courriel : _____

Home / Maison : () _____ - _____

Home / Maison : () _____ - _____

Work / Travail : () _____ - _____

Work / Travail : () _____ - _____

Cell : () _____ - _____

Cell : () _____ - _____

Primary Contact / Contact primaire : _____

Relationship / Relation : _____

Day / Jour : () _____ - _____

Evening / Soir : () _____ - _____

Family Doctor / Médecin de famille ou pédiatre : _____

Phone / Téléphone : () _____ - _____

Relevant Medical History / Histoire médicale pertinente : Yes / Oui No / Non

If yes, Explain / Si oui, Expliquez :

Complete immunization to date / Immunisation à jour : Yes / Oui No / Non

Allergies : _____

Food constraints / Contraintes Alimentaires : _____

Medications / Médicaments : _____

Self-Administered / Auto-administré : Yes / Oui No / Non

Other Conditions / Autres informations importantes: (Contact lenses / lentilles cornéennes, braces / appareil dentaire, previous injuries / blessures antérieures, etc.) :

In the event of an accident or injury to my minor child, I give permissions to the appointed representative of the Bluefins Beaconsfield Swim Club to act on my behalf until such time as I can be reached. / En cas d'accident ou de blessure à mon enfant mineur, j'autorise le représentant désigné du club de natation Beaconsfield Bluefins à agir en mon nom jusqu'à ce que je puisse être rejoint.

ADULT SWIMMER / NAGEUR ADULTE: In the event of an accident or injury and if I am unable to communicate, I give permissions to the appointed representative of the Bluefins Beaconsfield Swim Club to act on my behalf until such time as a member of my family can be reached. / En cas d'accident ou de blessure et si je suis incapable de communiquer, j'autorise le représentant désigné du club de natation Beaconsfield Bluefins à agir en mon nom jusqu'à ce qu'un membre de ma famille puisse être rejoint.

I authorize Bluefins to use name and photos of my child on the web site and newsletter / J'autorise Bluefins d'utiliser des photos et le nom de mon enfant sur le site web du club et dans le magazine Bluefins.

I authorize Bluefins to share my e-mail address with other parents from my child's group / J'autorise Bluefins de partager mon adresse courriel avec les autres parents dans le groupe de mon enfant..

Checks received

1- Check date : _____ Check # _____ Amount : _____	2- Check date : _____ Check # _____ Amount _____
3- Check date : _____ Check # _____ Amount : _____	4- Check date : _____ Check # _____ Amount _____

Signature: _____

Keep this as your Tax Receipt / Gardez cette copie comme reçu d'impôt